



The Department of Homeland Security (DHS) requires **Daikin America, Inc.** to comply with DHS Chemical Facility Anti-Terrorism Standards (CFATS) program requirements to identify affected individuals with terrorist ties. **Daikin America, Inc.** has opted to comply with this requirement by collecting and submitting the personally identifiable information (PII) of affected individuals to DHS for the purpose of comparing that PII against information pertaining to known and suspected terrorists maintained by the Federal Government in the Terrorist Screening Database (TSDB). Affected individuals are: (1) facility personnel (e.g., employees and contractors) with access, or seeking access, (unescorted or otherwise) to restricted areas or critical assets; and (2) unescorted visitors with access, or seeking access, to restricted areas or critical assets. Affected individuals will undergo recurrent vetting against the TSDB.

In certain cases, DHS may request that **Daikin America, Inc.** collect and submit additional information (e.g., visa information) about affected individuals in order to clarify data errors or to resolve potential matches (e.g., in a situation in which an affected individual has a common name, additional information could assist DHS in distinguishing that individual from known or suspected terrorists with similar names). Such requests will not imply, and should not be construed to indicate, that an individual has been confirmed as a match to the TSDB.

DHS conducts CFATS Personnel Surety Program activities pursuant to section 2102 of the Homeland Security Act of 2002, and section 27.230(a)(12)(iv) of the Chemical Facility Anti-Terrorism Standards (CFATS).

DHS may share information provided by **Daikin America, Inc.** about you with law enforcement or intelligence agencies under its Privacy Act System of Records Notice published in the Federal Register. To view this System of Records Notice (Department of Homeland Security/National Protection and Programs Directorate-002 Chemical Facility Anti-Terrorism Standards Personnel Surety Program System of Records) and for more information on DHS privacy policies, please see the DHS Privacy Office website at <http://www.dhs.gov/privacy>.

DHS may also share your information and information about you with Daikin America, Inc.

Please note that DHS will not make available certain information about you that was not supplied by Daikin America, Inc., but may provide credential status to Daikin America, Inc. for affected individuals whose information was submitted by them to electronically verify and validate enrollment in a Trusted Traveler Program, the HME Program, or the TWIC Program.



ACCESS & CORRECTIONS:

If you would like access to the information provided by Daikin America, Inc. about you, you may contact a member of the HR Department or Scott Missildine at (256) 306-5000. If your information contains errors, you should inform Daikin America, Inc.

If Daikin America, Inc. is either unable or unwilling to update or correct your information, you may also write to the NPPD Freedom of Information Act (FOIA) Officer at 245 Murray Lane SW, Washington, D.C. 20528-0380, to obtain access to your information, and if necessary to correct inaccurate or erroneous information. The requirements for filing such a request may be found at

6 CFR § 5.21(d) or accessed from the DHS Privacy Office website at <http://www.dhs.gov/foia>.

REDRESS:

If you believe that the information submitted by **Daikin America, Inc.** has been improperly matched by DHS to the identity of a known or suspected terrorist, you may write to the NPPD FOIA Officer at 245 Murray Lane SW, Washington, D.C. 20528-0380. You may also request an administrative adjudication under CFATS.²⁴

²⁴ See 6 CFR § 27.310(a)(1).

Print Name _____ Signature _____ Date _____

Date of Birth _____ Gender _____

Citizenship (If in US on Passport) _____

Employer _____