

Instructions for GE Aviation Background

Please fill out the 7 full years (or to age 18) of employment history required by GE Aviation. Failure to provide the required information in the required time frame will result in a failed background. Only employment history should be entered, no education history, self-employment or unemployment time periods should be entered.

S2verify will verify the employment history as part of the background process. Once the report is completed, if it states, "Client Review," TVTC's Personnel Screening Department will review it. If further information is needed, we will reach out to the applicant and their company. If we do not receive the needed information within 2 business days, the report will be graded as a fail.

Due to GE Aviation security requirements, TVTC will require one of the following documents to be submitted through the Backgrounds Portal. ****Backgrounds will not be processed without the required documentation! ****

Documents that will be accepted are:

Birth Certificate

Passport

Permanent Resident Alien ID Card

Certificate of Citizenship

Certificate of Naturalization

Please contact Personnel Screening at 256-260-0360 with any questions.